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#### **DRAFT: Masonry Heater Association Annual General Meeting Minutes**

Tuesday, April 19<sup>th</sup>, 2011 Wild Acres Retreat Prepared by: Brian Klipfel

Board Members Present-Richard Smith Glenn Overk Steve Bushway Dave Misiuk Dan Givens Brian Klipfel

Meeting Called to Order- Glenn Overk.

- 1. President's Greeting- Glenn Overk
- 2. Secretary's Report Brian K. presents MHA Annual General Meeting Minutes from April 17, 2010. Scott Goodman moves to accept the minutes from last year's business meeting (See appendix A). Second Gary Hart. Unanimous vote.
- 3. Treasurer's Report- Dave M. presents (See appendix B). Max Edelstein moves to accept the report by the Treasurer. Second Chris Springer. Unanimous Vote.
- 4. Administrator & Bookstore Report (See appendix C)- Richard Smith presents.
- 5. Website Report (See appendix D)- Richard Smith and Norbert Senf present.
- 6. Education Committee Report See appendix E)- Steve Bushway presents.
- 7. Public Relations Committee Report (See appendix F)- Doug Hargrave presents.
- 8. Technical Committee Report (See appendix G) Alex Chernov presents.

Old Business: None

#### New Business:

1. Elections: Marty Pearson, John Rousseau, Pat Manley volunteer to count the ballots sent in by MHA full voting members. The proposed slate of candidates passes. The new MHA board for 2011-2013:

Steve Bushway- President Dan Givens- Vice President Dave Misiuk- Treasurer Brian Klipfel- Secretary Ed Small- Member at Large Eric Mosher- Member at Large

2. New Presidents Address- Steve Bushway.

Tony Biundo moves to adjourn. Tom Trout second. Unanimous vote.

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# **DRAFT:** Masonry Heater Association Annual General Meeting Minutes: Appendices

#### Appendix A: Secretary's Report- Minutes from 4/17/10

Masonry Heater Association Annual Business Meeting Minutes Saturday, April 17<sup>th</sup>, 2010 Wild Acres Retreat Prepared by: Brian Klipfel

Board Members Present-Richard Smith Glenn Overk Steve Bushway Dave Misiuk Dan Givens Brian Klipfel

Meeting Called to Order- Glenn Overk.

- 9. President's Greeting- Glenn Overk
- 10. Secretary's Report Brian K presents MHA Annual General Meeting Minutes from April 11, 2009 prepared by Marge Padgitt (a copy of this and all other 2010 reports are presented in the Wild Acres meeting guide prepared by Richard Smith for meeting attendees and also available on the MHA online members lounge). William Davenport moves to accept the minutes from last year's business meeting. Second Walter Kelly. Unanimous vote.
- 11. Treasurer's Report- Dave M. presents. Doug Hargrave moves to accept the report by the Treasurer. Second Max Edelstein. Unanimous Vote.
- 12. Administrator's & Bookstore Report- Richard Smith presents.
- 13. Website Report- Richard Smith presents. Summarizes the work currently underway by John Debeer and Norbert Senf to update the MHA website.
- 14. Auction Committee Report- Marge Padgitt presents report prepared by Poppy Sandoval.
- 15. Education Committee Report- Steve Bushway presents report prepared by John McDougall.
- 16. Public Relations Committee Report- Doug Hargrave presents report prepared by Marge Padgitt.
- 17. Technical Committee Report Alex Chernov presents. Report prepared by Norbert Senf.

Old Business: None New Business: None

John Rousseau moves to adjourn. David Thomen seconds. Unanimous vote.

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#### **Appendix B: Treasurer's Report:**

### **Masonry Heater Association of North America** Profit & Loss by Class January 1 - April 6, 2011

	Admin	AnnualMeet	Auction	Bookstore	PublicRel	Technical	TOTAL
Income							
Amazon Commissions				18.56			\$18.56
AnnualMeeting		34,202.91					\$34,202.91
Auction			550.00				\$550.00
Bookstore				2,884.32			\$2,884.32
Interest Income	23.16						\$23.16
Membership							\$0.00
Associate Membership	6,350.00						\$6,350.00
Certification	1,400.00						\$1,400.00
Design Competition		90.00					\$90.00
Full Membership	26,317.00	275.00					\$26,592.00
Total Membership	34,067.00	365.00	0.00	0.00	0.00	0.00	\$34,432.00
Shipping Income				496.24			\$496.24
Total Income	\$34,090.16	\$34,567.91	\$550.00	\$3,399.12	\$0.00	\$0.00	\$72,607.19
Cost of Goods Sold							
Materials/Supplies				304.65			\$304.65
Shipping-COG				606.60			\$606.60
Total Cost of Goods Sold	\$0.00	\$0.00	\$0.00	\$911.25	\$0.00	\$0.00	\$911.25
<b>Gross Profit</b>	\$34,090.16	\$34,567.91	\$550.00	\$2,487.87	\$0.00	\$0.00	\$71,695.94
Expenses							
Accounting/Bookkeeping	569.54						\$569.54
<b>Annual Meeting Expense</b>		413.52	300.00				\$713.52
Auction Expense		1,211.54	1,211.54				\$2,423.08
Bank Charges	1,156.60	370.83	21.75	106.14			\$1,655.32
Dues/Donations	3,240.00						\$3,240.00
Insurance	1,719.56						\$1,719.56
Legal Services	685.00						\$685.00
Office Supplies/Expenses	491.26						\$491.26
Payroll Expenses	9,195.21						\$9,195.21
Postage/Delivery	117.13						\$117.13
Printing/Reproduction					305.50		\$305.50
Telephone/ISP	681.11						\$681.11
Trade Shows	501.27				1,667.00		\$2,168.27
Travel/Entertainment	590.52	89.24				2,443.17	\$3,122.93
Total Expenses	\$18,947.20	\$2,085.13	\$1,533.29	\$106.14	\$1,972.50	\$2,443.17	\$27,087.43
Net Operating Income	\$15,142.96	\$32,482.78	\$ -983.29	\$2,381.73	\$ -1,972.50	\$ -2,443.17	\$44,608.51
Net Income	\$15,142.96	\$32,482.78	\$ -983.29	\$2,381.73	\$ -1,972.50	\$ -2,443.17	\$44,608.51

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# Masonry Heater Association of North America Balance Sheet

As of April 6, 2011

Current Assets   Bank Accounts	ASSETS -	
First National Bank Litchfield	Current Assets	
First National Bank Litchfield         0.00           Petty Cash (deleted)         0.00           Randolph National Bank (deleted)         0.00           Union Savings Bank         51,267.98           Credit Card Deposits         27,326.80           Total Union Savings Bank         78,594.78           Union Savings Reserve Fund CD #8709         25,076.72           Union Savings Reserve Fund CD #9499         8,160.20           Union Savings Reserve Fund CD #9598         4,078.65           Total Bank Accounts         \$115,910.35           Accounts Receivable         0.00           Accounts Receivable         0.00           Total Accounts Receivable         \$0.00           Other Current Assets         0.00           Credit Card Receivables         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B10-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset<	Bank Accounts	
Petty Cash (deleted)         0.00           Randolph National Bank (deleted)         0.00           Union Savings Bank         51,267.98           Credit Card Deposits         27,326.80           Total Union Savings Bank         78,594.78           Union Savings Reserve Fund CD #8709         25,076.72           Union Savings Reserve Fund CD #9499         8,160.20           Union Savings Reserve Fund CD #9598         4,078.65           Total Bank Accounts         \$115,910.35           Accounts Receivable         0.00           Accounts Receivable         0.00           Total Accounts Receivable         0.00           Other Current Assets         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds <td< th=""><th>Total</th><th></th></td<>	Total	
Randolph National Bank (deleted)         0.00           Union Savings Bank         51,267.98           Credit Card Deposits         27,326.80           Total Union Savings Bank         78,594.78           Union Savings Reserve Fund CD #8709         25,076.72           Union Savings Reserve Fund CD #9499         8,160.20           Union Savings Reserve Fund CD #9598         4,078.65           Total Bank Accounts         \$115,910.35           Accounts Receivable         0.00           Accounts Receivable         0.00           Other Current Assets         0.00           Credit Card Receivables         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Current Assets <td< th=""><th>First National Bank Litchfield</th><th>0.00</th></td<>	First National Bank Litchfield	0.00
Union Savings Bank         51,267.98           Credit Card Deposits         27,326.80           Total Union Savings Bank         78,594.78           Union Savings Reserve Fund CD #8709         25,076.72           Union Savings Reserve Fund CD #9499         8,160.20           Union Savings Reserve Fund CD #9598         4,078.65           Total Bank Accounts         \$115,910.35           Accounts Receivable         0.00           Accounts Receivable         0.00           Other Current Assets         0.00           Credit Card Receivables         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets		
Credit Card Deposits         27,326.80           Total Union Savings Bank         78,594.78           Union Savings Reserve Fund CD #8709         25,076.72           Union Savings Reserve Fund CD #9499         8,160.20           Union Savings Reserve Fund CD #9598         4,078.65           Total Bank Accounts         \$115,910.35           Accounts Receivable         0.00           Accounts Receivable         0.00           Other Current Assets         0.00           Credit Card Receivables         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         \$0,0	Randolph National Bank (deleted	0.00
Total Union Savings Bank         78,594.78           Union Savings Reserve Fund CD #8709         25,076.72           Union Savings Reserve Fund CD #9499         8,160.20           Union Savings Reserve Fund CD #9598         4,078.65           Total Bank Accounts         \$115,910.35           Accounts Receivable         0.00           Accounts Receivable         0.00           Other Current Assets         0.00           Credit Card Receivables         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         \$0,00           Computer Software         381.84	_	51,267.98
Union Savings Reserve Fund CD #8709         25,076.72           Union Savings Reserve Fund CD #9499         8,160.20           Union Savings Reserve Fund CD #9598         4,078.65           Total Bank Accounts         \$115,910.35           Accounts Receivable         0.00           Accounts Receivable         0.00           Other Current Assets         0.00           Credit Card Receivables         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         \$0           Computer Software         381.84           Heater Hardware         993.99	Credit Card Deposits	27,326.80
Union Savings Reserve Fund CD #9499         8,160.20           Union Savings Reserve Fund CD #9598         4,078.65           Total Bank Accounts         \$115,910.35           Accounts Receivable         0.00           Total Accounts Receivable         0.00           Other Current Assets         0.00           Credit Card Receivables         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         \$0           Computer Software         381.84           Heater Hardware         993.99           Office Equipment         1,896.40           <	Total Union Savings Bank	78,594.78
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Total Bank Accounts         \$115,910.35           Accounts Receivable         0.00           Total Accounts Receivable         \$0.00           Other Current Assets         0.00           Credit Card Receivables         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         \$31.84           Computer Software         381.84           Heater Hardware         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23	Union Savings Reserve Fund CD	<b>#9499</b> 8,160.20
Accounts Receivable	Union Savings Reserve Fund CD	<b>#9598</b> 4,078.65
Accounts Receivable         0.00           Total Accounts Receivable         \$0.00           Other Current Assets         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         \$17,762.45           Fixed Assets         \$3.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23	Total Bank Accounts	\$115,910.35
Total Accounts Receivable         \$0.00           Other Current Assets         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         \$381.84           Computer Software         381.84           Heater Hardware         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23	Accounts Receivable	
Other Current Assets         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         \$381.84           Computer Software         381.84           Heater Hardware         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23	Accounts Receivable	0.00
Credit Card Receivables         0.00           Inventory Asset         0.00           B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         \$31.84           Heater Hardware         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23	Total Accounts Receivable	\$0.00
Inventory Asset	Other Current Assets	
B10-NewWoodburnHndbk         76.50           B100-MHA Brochure (deleted)         0.00           B2-BkMasnryStvs         0.00           B3-Bread Builders         18.29           B4-MasnryChimnRebuild         92.76           B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         381.84           Heater Hardware         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23	Credit Card Receivables	0.00
B100-MHA Brochure (deleted)       0.00         B2-BkMasnryStvs       0.00         B3-Bread Builders       18.29         B4-MasnryChimnRebuild       92.76         B5-FinFireConstruc       0.00         B6-Earth Oven       27.93         B8-MasnryFire/Chim HndBk       406.94         Total Inventory Asset       622.42         Prepaid Expenses       265.00         Undeposited Funds       964.68         Total Other Current Assets       \$1,852.10         Total Current Assets       \$117,762.45         Fixed Assets       381.84         Heater Hardware       993.99         Office Equipment       1,896.40         Total Fixed Assets       \$3,272.23	Inventory Asset	0.00
B2-BkMasnryStvs       0.00         B3-Bread Builders       18.29         B4-MasnryChimnRebuild       92.76         B5-FinFireConstruc       0.00         B6-Earth Oven       27.93         B8-MasnryFire/Chim HndBk       406.94         Total Inventory Asset       622.42         Prepaid Expenses       265.00         Undeposited Funds       964.68         Total Other Current Assets       \$1,852.10         Total Current Assets       \$117,762.45         Fixed Assets       381.84         Heater Hardware       993.99         Office Equipment       1,896.40         Total Fixed Assets       \$3,272.23	B10-NewWoodburnHndbk	76.50
B3-Bread Builders       18.29         B4-MasnryChimnRebuild       92.76         B5-FinFireConstruc       0.00         B6-Earth Oven       27.93         B8-MasnryFire/Chim HndBk       406.94         Total Inventory Asset       622.42         Prepaid Expenses       265.00         Undeposited Funds       964.68         Total Other Current Assets       \$1,852.10         Total Current Assets       \$117,762.45         Fixed Assets       381.84         Heater Hardware       993.99         Office Equipment       1,896.40         Total Fixed Assets       \$3,272.23	B100-MHA Brochure (deleted)	0.00
B4-MasnryChimnRebuild       92.76         B5-FinFireConstruc       0.00         B6-Earth Oven       27.93         B8-MasnryFire/Chim HndBk       406.94         Total Inventory Asset       622.42         Prepaid Expenses       265.00         Undeposited Funds       964.68         Total Other Current Assets       \$1,852.10         Total Current Assets       \$117,762.45         Fixed Assets       381.84         Heater Hardware       993.99         Office Equipment       1,896.40         Total Fixed Assets       \$3,272.23	B2-BkMasnryStvs	0.00
B5-FinFireConstruc         0.00           B6-Earth Oven         27.93           B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         381.84           Heater Hardware         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23	B3-Bread Builders	18.29
B6-Earth Oven       27.93         B8-MasnryFire/Chim HndBk       406.94         Total Inventory Asset       622.42         Prepaid Expenses       265.00         Undeposited Funds       964.68         Total Other Current Assets       \$1,852.10         Total Current Assets       \$117,762.45         Fixed Assets       381.84         Heater Hardware       993.99         Office Equipment       1,896.40         Total Fixed Assets       \$3,272.23	_	92.76
B8-MasnryFire/Chim HndBk         406.94           Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         381.84           Heater Hardware         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23		0.00
Total Inventory Asset         622.42           Prepaid Expenses         265.00           Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         381.84           Heater Hardware         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23		
Prepaid Expenses 265.00 Undeposited Funds 964.68  Total Other Current Assets \$1,852.10  Total Current Assets \$117,762.45  Fixed Assets Computer Software 381.84 Heater Hardware 993.99 Office Equipment 1,896.40  Total Fixed Assets \$3,272.23	B8-MasnryFire/Chim HndBk	406.94
Undeposited Funds         964.68           Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         381.84           Computer Software         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23	-	622.42
Total Other Current Assets         \$1,852.10           Total Current Assets         \$117,762.45           Fixed Assets         381.84           Computer Software         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23		
Total Current Assets \$117,762.45  Fixed Assets Computer Software \$381.84  Heater Hardware \$993.99  Office Equipment \$1,896.40  Total Fixed Assets \$3,272.23	Undeposited Funds	964.68
Fixed Assets         381.84           Computer Software         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23	<b>Total Other Current Assets</b>	\$1,852.10
Computer Software         381.84           Heater Hardware         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23	<b>Total Current Assets</b>	\$117,762.45
Heater Hardware         993.99           Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23	Fixed Assets	
Office Equipment         1,896.40           Total Fixed Assets         \$3,272.23		381.84
Total Fixed Assets \$3,272.23	Heater Hardware	993.99
	Office Equipment	1,896.40
TOTAL ASSETS \$121,034.68	Total Fixed Assets	\$3,272.23
	TOTAL ASSETS	\$121,034.68

#### **LIABILITIES AND EQUITY Liabilities**

Current Liabilities
Accounts Payable
Accounts Payable

0.00

Total	
Total Accounts Payable	\$0.00
Credit Cards	
Union Savings Bank Visa	1,437.90
VISA Credit Card	813.05
Total Credit Cards	\$2,250.95
Other Current Liabilities	
<b>Customer Deposits</b>	275.00
Direct Deposit Payable	0.00
Payroll Tax Payable	1,304.24
<b>Total Other Current Liabilities</b>	\$1,579.24
Total Current Liabilities	\$3,830.19
Total Liabilities	\$3,830.19
Equity	
Opening Bal Equity	0.00
Retained Earnings	72,595.98
Net Income	44,608.51
Total Equity	\$117,204.49
TOTAL LIABILITIES AND EQUITY	\$121,034.68

Wednesday, Apr 06, 2011 01:14:57 PM GMT-7 - Accrual Basis

# Appendix C: Administrator & Bookstore Report MHA – Annual Meeting Executive Director's Report 4/19/2011

• Membership as of 4/6/11

2011	102 Full	51 Associate	153 Total Members to Date
2010	118 Full	49 Associate	167 Total Members
2009	101 Full	44 Associate	145 Total Members
2008	98 Full	36 Associate	134 Total Members
2007	92 Full	33 Associate	125 Total Members

At the present time, 20 Full voting members did not renew membership and 27 Associate members did not renew.

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Annual Meeting Attendance

• Bookstore to date in 2011 and to AGM date in previous years.

<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	
39	58	66	71	Orders filled to April 6 <sup>th</sup>
\$107.30	\$130.62	\$165.42	\$197.60	PayPal Fees to April 6 <sup>th</sup>
\$3058.10	\$4032.78	\$4694.78	\$5354.40	Deposited from PayPal
\$ 190.85	\$274.20	\$373.20	\$320.74	Postage/Handling

In 2011 we signed up with Amazon to handle two books from the MHA bookstore. MHA gets a commission from the sales of these books. The sales through Amazon are not reflected in the above figures. To date, here are the commission checks:

Feburary	\$18.56
March	\$21.82
	\$40.38

The MHA portfolio continues to be the #1 item sold in the bookstore.

2011	39 sale to date	35 portfolios	90% of sales
2010	131 sales/yr	86 portfolios	66% of sales
2009	211 sales/yr	138 portfolios	65% of sales
2008	409 sales/yr	119 portfolios	29% of sales

• Executive Director Report on World of Concrete Show and HPBA Expo

I attended the **World of Concrete Expo** in Las Vegas, NV in January. MHA was approached and asked to demonstrate building a masonry heater. A very large discount was given to MHA and the end cost was \$1000 to rent 2 large spaces. Under the leadership of Jerry Frisch and Jim Frisch, the materials list was put together and a call went out for volunteers. The following people participated in demonstrating the building of a Contraflow:

Steve Bushway
Derek Frisch
Jerry Frisch
Jim Frisch
Pat Frisch
Matt Helicke
John McDougall
Jeff Ownes

**Summary**: In my opinion, the location of the build could have been much better. There is no way we could have a count of the number of people who

stopped by and asked questions. It probably was well over 100. However, the majority of people asked pertinent questions and showed a genuine interest in masonry heaters. Management suggested that MHA return and build more than one heater. They suggested that they could use it as continued education credits for their certification program, which would draw a lot more people. **Recommendation:** Whether MHA decides to go back or not would depend upon 3 conditions.

First, cost (more space more money?)

Second, location (must be better than 2011).

Third, volunteers (without volunteers it's impossible to even consider). This summer we should start communicating with the Expo and negotiate costs. This will need to be a board decision at some time in the future.

I also attended the **Hearth Products & Barbecue Association Expo i**n Salt Lake, City. My attendance there is primarily to attend meetings with HPBA and the EPA. It also gives me an opportunity to speak with other associations and businesses. In addition to attending the Masonry Caucus meeting and the ASTM meeting, I also attended a couple educational meetings. **Summary**: In my opinion, in order for MHA to be recognized as an industrial trade association, attendance is critical. Having MHA at the table and having a vote is important on many levels. And being able to speak with other administrators and directors from other associations is very helpful. **Recommendation**: I recommend that MHA continue to have a presence at the HPBA Expo. Whether the board decides to send the director and/or a board member will have to be decided on the board level.

World of Concrete Expo Jan. 24 – 27<sup>th</sup>, 2012 Las Vegas, NV HPBA Expo Feb.29 – March 3<sup>rd</sup>, 2012 Atlanta, GA

#### **Appendix D: Website Report**

4/19/2011 Webmaster Norbert Senf and Executive Director Richard Smith

- 1. MHA website possible updates still under review. Maintaining the full content and the links of the current MHA website is the most important aspect of any changes to the current MHA website. MHA-net.org has hundreds of reports and links developed over the past decade.
- 2. The MHA members lounge will be re-opened. MHA members in good standing will be issued a password to enter the lounge.

# **Appendix E: Educational Committee Report** Spring 2011

#### Masonry Heater Association Education Committee Report

It has been a busy time for the Education Committee. In addition to reviewing the workshops for 2010 and preparing for this year's workshops, the committee has undertaken a review of the certification program and a re-ordering of the Heater Mason's Reference Manual and the Occupational Analysis to make them more user friendly. The committee has also set better guidelines for MHA workshops aside from Wild Acres.

The Certification Program has been updated. The Continuing Ed. Units, or CEU's has been reduced from 30 to 24 in a 5 year period. CEU's can now be earned by holding a Board position or Chairing a committee. CEU's can also be earned during the year by taking business building and professional development workshops not sponsored by MHA. Participants must submit a description of the course, who presented it and its duration so that a determination can be made on the number of CEU's to award the workshop. Also, in order to accommodate people for whom getting to Little Switzerland is a hardship, the committee will award 3 CEU's for every photo documented heater build submitted to the Education Committee. Like the certification requirement, the submission will need to include a firebox level plan drawing, owner's contact information. It will also require 8 photos of the core construction. The goal here is help make it easier for certified builders across North America and Europe to keep current with their certification.

The most exciting educational development for MHA is the launching of MHA's first "Education Program". Until now, the options for people who wanted more information about masonry heaters were limited to a couple books, offering to apprentice with a certified builder – or attendance at Wild Acres. It was decided that MHA should undertake an adult education heater building class with levels of instruction, classroom and hands-on, on heater building, covering theory, mechanics, technique and design: basic heater building skills. The program will start with 2 – two day modules or a Level One. Former Ed. Comm. Chairman, John McDougall and instructor at the technical college in Perth, Ontario has taken the lead on writing a course curriculum. Founding member and past president Jerry Frisch will be our lead Instructor. The first course will be held in Everett, WA in June. A second is scheduled for Perth in September. Courses are also planned for somewhere on the East coast and in the Mid-west later in the year as locations are firmed up. Details will come in upcoming newsletters or calling the MHA office.

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#### **Appendix F: Technical Committee Report**

4/19/2011 Technical Committee Chair Alex Chernov

- 1. The technical committee has been very busy in preparation for the upcoming EPA NSPS (new source performance standards) for wood burning products. Thanks committee for its time and hard work.
- 2. The committee also continues to work within the ASTM system to develop a masonry heater fueling protocol. The protocol is necessary for formal, EPA accepted testing for masonry heaters.
- 3. The EPA has requested the masonry heater industry works with HPBA (Hearth, Patio, and Barbeque Association) to develop a consensus for the regulation of masonry heaters. Work on this document is currently underway.
- 4. The EPA's NSPS for wood burning devices will be presented by this summer (2011). The NSPS will be available for comment only at this point, No changes will be made to the proposal.